

## Job Description

<b>Position Title:</b>	Director of Plant Engineering		
<b>Business Unit:</b>	Plant Engineering/Maintenance	<b>Status:</b>	Full-Time exempt
<b>Reporting to:</b>	VP of Financial Administration	<b>Salary Range:</b>	

<b>Background:</b>	<p><u>University Overview</u> Founded in 1893, Southwestern Adventist University is a 501(c)(3) faith-based institution located in Johnson County, Texas. As the only four-year degree granting university in the county, Southwestern Adventist University is an important community stakeholder that links education with action by building knowledge, increasing faith, and providing service.</p> <p><u>University Vision</u> Southwestern Adventist University seeks to be a community that supports academic, spiritual, physical, and emotional wholeness encouraging all members to find their purpose and lead lives of service.</p> <p><u>University Mission</u> Inspiring knowledge, faith, and service through Christ-centered education.</p> <p><u>Values Statement</u> Southwestern Adventist University values</p> <ul style="list-style-type: none"> <li>▪ Integration of a Seventh-day Adventist worldview into daily life</li> <li>▪ Education that enriches life and promotes achievement</li> <li>▪ Interaction that affirms faith, integrity, and humanity</li> <li>▪ Responsibility for ourselves, our neighbors, and our world</li> <li>▪ Service as ministry for Christ</li> </ul>
<b>Position:</b>	<p>The Director of Plant Engineering oversees three critical departments on campus – Maintenance, Grounds, and Plant. He or she will be responsible for ensuring the campus continues to run smoothly with minimal interruption to end user activities.</p> <p>He or she is also responsible for designing, planning, installing, and maintaining plant systems, facilities, and equipment. They may perform maintenance and repairs and are responsible for managerial duties.</p>

<p><b>Responsibilities:</b></p>	<p><u>Duties &amp; Responsibilities</u></p> <ul style="list-style-type: none"> <li>▪ Manages Plant, Maintenance, and Grounds staff.</li> <li>▪ Oversees all construction projects and liases with contractors and vendors as needed to achieve outlined goals.</li> <li>▪ Manages respectives budgets and provides periodic reports to the VP of Financial Administration regularly.</li> <li>▪ Assists with the execution of building construction and/or renovations when needed.</li> <li>▪ Manages all hardware owned and operated by the University.</li> </ul> <p>Other Duties and Responsibilites as identified</p>
<p><b>Requirements:</b></p>	<p><u>Primary Requirement</u></p> <p>Must have strongly expressed a commitment to Jesus Christ, the teachings and mission of the Seventh-day Adventist Church, be a member of the Seventh-day Adventist church in good and regular standing, and have a desire to serve in a cooperative, spiritually redemptive, and soul-winning atmosphere.</p> <p><u>Other Requirements</u></p> <ul style="list-style-type: none"> <li>▪ Five to seven year’s experience as a Carpenter</li> <li>▪ Five to seven year’s experience in construction</li> <li>▪ Experience in plumbing and electrical including certification is preferred</li> <li>▪ Five to seven year’s supervisory experience</li> <li>▪ The ability to manage and lead numerous projects simualteously</li> <li>▪ Working knowledge and experience in budget management</li> <li>▪ Ability to manage a diverse team with diverse talents.</li> <li>▪ Strong interpersonal, written and verbal communication skills</li> </ul>
<p><b>Work Conditions &amp; Environment:</b></p>	<p><b>Job Conditions:</b> Frequent: Working more than 40 hours/week, Computer use, Fast-paced work, Unscheduled interruptions and speaking, reading, and understanding English.</p> <p><b>Environment:</b> Frequent: Indoor. Occasional: Outdoor, Wet/Dry Conditions, Cold/Heat (due to retreats, travel or camping) and Noise/Vibrations.</p>

***This job description is not intended to be complete or limiting – the role will require a proactive and flexible approach to be successful.***

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