



# ACP

## Southwestern Adventist University Alternative Certification Program Education Preparation Program (EPP)

Please submit the \$75.00 nonrefundable fee to Southwestern Adventist University

Name: \_\_\_\_\_ Maiden Name: (if appl.) \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Email Address: \_\_\_\_\_

- Ethnicity:**  Hispanic/Latino  
 Not Hispanic/Latino  
 American Indian/Alaska Native  
 Asian  
 Black/African American  
 White

Gender:  Female  Male  
Date of Birth: M\_\_\_\_/D\_\_\_\_/Y\_\_\_\_

Select **One** Area of Certification:

- |   |  |
|---|--|
| <input type="checkbox"/> Elementary Education EC-6  | <input type="checkbox"/> Social Studies 7-12 |
| <input type="checkbox"/> English Language Arts 7-12 | <input type="checkbox"/> Music (all levels)  |
| <input type="checkbox"/> Mathematics 7-12           | <input type="checkbox"/> P.E. (all level)    |

**Seeking:** Degree with Certification \_\_\_\_\_  
Certification Only \_\_\_\_\_

---

### Educational Background

List colleges and universities attended starting with the most recent

Institutions	Country	Dates Attended	Degree	Major
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

---

## Professional Experience

List previous employment

Employer	Title	Job Description	Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Have you ever worked as a substitute, or teacher aide? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes: Substitute District \_\_\_\_\_ Year (s): \_\_\_\_\_

Teacher Aide District \_\_\_\_\_ Year (s): \_\_\_\_\_

Have you ever been enrolled in a teacher preparation program? \_\_\_\_\_ Yes \_\_\_\_\_ No

Name of Program: \_\_\_\_\_ Dates: \_\_\_\_\_

If admissions was denied, or you did not complete the program, provide a statement of explanation on a separate sheet. Include admission date, date of enrollment, name of program and program director, and reason for not completing.

Has a district made you an offer to teach? \_\_\_\_\_ Yes \_\_\_\_\_ No District: \_\_\_\_\_

**Background Check:** You must submit to and pay for criminal background check.

### Acknowledgements:

Please read carefully the following statement before signing:

My signature below indicates that:

I understand that all documents are to be turned in on time/at one time

Files that are not complete will not be considered for admission

The information I have provided on all forms is, to the best of my knowledge, the truth

I understand that that meeting program expectations with minimum or high

requirements outlined does not in any way imply or guarantee acceptance to the program

Signature: \_\_\_\_\_ (electronic signature indicates acknowledgement)

Items to Submit to the Distance Education Office:

- 1) All Official transcripts from regionally accredited universities. Transcripts must have degree posted. (**Foreign transcripts** must be evaluated and approved by an accredited evaluator service, for example Educational Credential Evaluators, Inc. [eval@ece.org](mailto:eval@ece.org)) Transcripts become the property of Southwestern Adventist University.
- 2) TExES Score (if already passed)
- 3) Completed and signed application
- 4) Documentation of a job with a school district if you are currently employed by a school district.

**False or misleading information constitutes grounds for denial of approval to begin coursework or dismissal from ACP.**

## **Acknowledgements:**

Please read and carefully the following statement before signing:

**My signature below indicates that:**

- 1) I understand that all documents are to be turned in on time.
- 2) Files that are not complete will not be considered for admission
- 3) The information I have provided on all forms is, to the best of my knowledge, the truth.

---

**Signature**

---

**Date**

**Pease send the completed application to:**

Southwestern Adventist University  
Distance Education (ACP)  
100 W. Hillcrest St  
Keene, TX 76059  
DE@swau.edu



**SOUTHWESTERN**  
**ADVENTIST UNIVERSITY**  
Knowledge. Faith. Service.